

**St Martin and St Mary Church of England Primary School**

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29 September 2025

Dear Parents and Carers,

We would like to inform you that Louise Swindlehurst will continue to serve as the Interim Headteacher of St Martin and St Mary Church of England Primary School until 31st August 2026.

The recruitment process for the permanent Headteacher position will commence in Spring 2026. Our aim is to appoint a permanent Headteacher who will take up the post from September 2026, ensuring a smooth transition and continued leadership excellence for our school community.

We appreciate your ongoing support and commitment to the school during this period of leadership continuity and look forward to sharing updates with you as the recruitment process progresses.

If you have any questions, please do not hesitate to contact the school office.

Kind regards,  
Jen Braithwaite

A handwritten signature in black ink that reads 'Jen Braithwaite'.

Chair of Governors  
St Martin and St Mary CE Primary School